

Information for Almonte Fibrefest Workshop Tutors

Thank you for your interest in Fibrefest! We hope that your experience hosting a workshop with us will be fun, rewarding both financially and artistically and one that you will wish to repeat.

Some very basic but important info to read carefully before you fill out your application:

- Applications will be considered in terms of how they relate to Fibre and Textile Art.
- Applications will also be considered with regard to the facilities that we have to offer.
- Photographs in the accepted format and size (include size) must accompany the application to be considered complete.
- Each workshop requires a separate application form.
- A confirmation of receipt will be sent; followed by approval or regrets from the Committee within two months.

Application Deadline

Applications are accepted while there is still room in the schedule, OR up until two months prior to Fibrefest dates.

Workshop description

We will use your words on our website to describe your workshop. Make it upbeat, concise and clear.... you understand everything about your craft but a beginner might not!

Please also include whether the client can reasonably expect to take home a completed project.

Workshops will be held over a ten-day period starting on Tuesday Sept 3 and running through to Friday Sept 13, 2024. We can offer multiple day sessions, full day sessions or single morning, and afternoon sessions, according to your needs. There is limited space at the Museum and at the Community Centre so the earlier you apply the better are your choices of dates and times.

Museum facilities

Multi-Purpose Room: space for eight to ten tables (2x6') access to electricity and water, bathroom, elevator, kitchen with fridge, and kettle. Bring Your Own Mug. Large delivery doors provide direct access to the room from Carleton Street.

Live streaming equipment: The Museum can rent equipment required to conduct Zoom workshops (camera with tripod, laptop, etc) along with trained staff to assist if required, which can be used in conjunction with use of the upstairs Education Room only.

Cost for rental of equipment may be obtained from Ryan Milton at r.milton@mvtm.ca or by calling the museum during regular hours.

Almonte Community Centre/Arena facilities

Community Room: includes twenty-five rectangular tables of eight feet each, access to electricity and water, bathrooms, elevator.

Fees and Costs

You determine the cost of your workshop. As the major fundraising event for the Mississippi Valley Textile Museum, Fibrefest is operating a split of **70% Workshop Tutor** and **30% Museum**. The online ticketing system will add a **convenience fee** of 5% to the student.

MVTM will issue an e-transfer to you for the number of clients who are registered in your workshop once the session is done.

Note: Should a student show up who is not registered and you can accommodate them in your session please contact me; do not turn them away.

The supply fee is paid to you by the client at the workshop or in advance. The supply fee is 100% payable to you, the Tutor. Please detail what the supplies are, what may be borrowed from you for the session and what the client needs to bring of their own; scissors, pins, etc.

Thank you for reading through to the end of the information. I sincerely wish you a successful workshop experience.

Contact Wendo Van Essen with questions at: w.vanessen@mvtm.ca